Guaranteed Admission Agreement between
The College of William and Mary and
the Colleges of the Virginia Community College System

Consistent with its institutional mission as a highly selective public institution of higher education, the College of William and Mary (W&M) enters into this guaranteed admissions agreement (GAA) with the colleges of the Virginia Community College System (VCCS) to achieve the goal of increasing access for community college students and, in particular, for traditionally under-represented populations. W&M recognizes the valuable contribution community colleges make in providing a convenient, supportive learning environment in which students can strengthen their preparation for higher learning and save on college expenses while they complete the first two years of a baccalaureate degree.

Section I
Admission Requirements

Students at VCCS institutions will be guaranteed admission as degree candidates to W&M if they meet all of the following conditions:

- They received a transfer-oriented associate degree from a VCCS institution within the past two years. VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees are considered “transfer-oriented associate degrees,” as well as VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Policy on Transfer (see website at https://www.schev.edu/Students/SCThome.asp). Students in Associate of Applied Science programs, as well as those in General Studies programs that have not met VCCS/SCHEV criteria for a university-parallel program, are excluded from the terms of this agreement.
- A minimum of 45 credit hours of the total required for the transfer-oriented associate degree must have been earned at a VCCS institution since graduation from high school. The remaining credit hours may include dual enrollment courses offered through a VCCS institution. If a course has been repeated, credits earned from the original course will not be included in the calculation.
- They have achieved a curricular grade point average of not less than 3.6 (on a 4.0 scale) at a VCCS institution. If courses are repeated, the original and repeated course grades will be included in the calculation of curricular grade point average.
- They have completed a “Letter of Intent to Transfer to W&M” (Letter of Intent) upon the completion of a minimum of 15 credit hours of coursework at a VCCS institution and at least one year prior to their desired matriculation date. After submission of this form, they must remain continuously enrolled at their VCCS institution in all non-summer semesters until receipt of the associate degree. Shortly after the time the Letter of Intent is signed by the appropriate W&M official, W&M will begin an advising process with the student.
- They matriculate at W&M in the semester designated in their Letter of Intent. Students may defer matriculation for a period of up to two years following receipt of the associate degree but will be subject to the limits of the university’s capacity to register new transfer students in their desired term of enrollment.
- They have earned a grade of “B” or better in Eng 210, Advanced Composition, or, if not offered, another course certified by the VCCS institution as being writing-intensive.
• They have earned a grade of “B” or better in VCCS equivalent courses that satisfy the following General Education Requirements at W&M:
  1. GER 1: Mathematics and Quantitative Reasoning (1 course)
  2. GER 2: Natural Sciences (2 courses, 1 Physical Sciences and 1 Biological Sciences course, one of which must include an associated lab)
  3. GER 3: Social Sciences (2 courses)
  4. GER 4A: History and Culture in the European Tradition (1 course)
  5. GER 4A: History and Culture in the European Tradition or GER 4C: Cross-Cultural Issues (1 course)
  6. GER 5: Literature and History of the Arts (1 course)
VCCS equivalent courses satisfying these requirements are included in Appendix 1 (http://www.wm.edu/admission/?id=6091) of this agreement. Students are bound by the requirements in place at the time they submitted the Letter of Intent.

• They have followed all W&M application and admission processes and deadlines. The application fee for admission will be waived.

W&M reserves the right to deny admission to students who have been academically dismissed or suspended, or to those convicted of a felony. A limited number of students may be admitted with Flexible Degree Track (part-time) status, if they live in the Williamsburg area and can show a compelling reason why full-time status is not feasible. Students seeking such status must attach a letter to their application explaining why they wish to be part-time. Flexible Degree Track students must earn a minimum of 12 credit hours each year and may take no more than 10 credit hours in their first semester at W&M.

Admission to W&M under the terms of this agreement does not imply admission to degree programs in the School of Business Administration or the School of Education. Students intending to enroll in these programs are encouraged to discuss prerequisites and other requirements well in advance of admission. Students admitted to W&M under the terms of this agreement will be given the same consideration as native students in admission to these programs. Students who do not meet the minimum standards outlined in this agreement may seek admission to W&M through the normal application procedures. VCCS transfer students who meet the criteria set forth under this agreement shall be granted the same consideration as native students for registration, student housing, work-study, and any other opportunities open to native students.

**Section II**

**Tuition and Financial Aid**

Students admitted as degree candidates to W&M under the provisions of this agreement will pay tuition to W&M. Under the College’s Gateway program, Virginia students whose family income is less than $40,000 per year will qualify for a grant that covers all unmet financial need, eliminating the need for students to assume any debt. Other aid packages are available for those who do not meet the $40,000 threshold. Virginians admitted as transfer students will be eligible for aid according to the same standards as students admitted as freshmen. Transfer students should follow Office of Financial Aid deadlines for submitting the FAFSA. The Office of Financial Aid considers transfer students in the same category as returning students who are first-time aid recipients at W&M.
Section III
Requirements after Admission
to the College of William and Mary

Students granted admission as degree candidates to W&M under the provisions of this agreement will be granted junior standing, defined as having earned a minimum of 54 credit hours of coursework toward the Bachelor of Arts or Bachelor of Science degree. These students are considered to have completed lower-division general education and proficiency requirements at W&M with the exception of the requirements listed below:

- foreign language requirement, met in one of the following three ways:
  - completed Level IV in high school of an ancient or modern foreign language;
  - achieved a score of at least 600 on the College Board SAT II achievement test in a modern foreign language or a score of at least 650 in the test in Latin; or
  - completed a college language course at or above the 202 level or its equivalent.
- one course in General Education Requirement 4B (History and Culture outside the European Tradition).
- one course in General Education Requirement 6 (Creative and Performing Arts).
- one course in General Education Requirement 7 (Philosophical, Religious, and Social Thought).

The above requirements may be fulfilled either through the completion of coursework at W&M or by taking equivalent courses at a VCCS institution before admission. Equivalent courses can be found in the section “Appendix 1: Virginia Community College System (VCCS) Courses and their William and Mary Equivalents” of the Transfer Guide on the Office of Admission website. Students must abide by all other provisions and regulations set forth in the Undergraduate Course Catalog at the time they complete their Letter of Intent. Unless admitted as degree candidates with Flexible Degree Track status, students are expected to enroll as full-time students, meaning they must carry a minimum of 12 credit hours of courses each semester. Full-time students who wish to change their status to Flexible Degree Track must petition for approval from the Committee on Academic Status.

Section IV
Major Requirements

Students admitted under the terms of this agreement must declare a major with the Office of the University Registrar by the end of their first semester of full-time study. The School of Business Administration and the School of Education have their own application process, so students should contact those schools directly for more information. Students are bound by the major requirements in place at the time they declare their major. VCCS courses may be used to fulfill major requirements, if they have a W&M equivalent, as designated in Appendix 1 of the Transfer Guide on the Office of Admission website. Courses awarded academic credit but designated as “elective” may not be used to satisfy major requirements.
Section V
Responsibilities of the Virginia Community College System

The VCCS will:
• Disseminate accurate information to VCCS transfer program students regarding the general conditions of this agreement. Those provisions include the conditions for guaranteed acceptance to W&M and notification that acceptance to the university does not guarantee acceptance to any particular major field of study.
• Provide academic advising services to assist VCCS students in choosing courses that will best prepare them for their intended major at W&M. VCCS will prepare faculty advisors and counselors to provide appropriate and accurate advising services related to students’ plans to apply to W&M.
• Notify the appropriate individual at W&M when situations arise that warrant VCCS faculty and W&M faculty interaction to address advising or curricular issues.
• Collaborate with W&M to promote the articulation agreement among prospective and current VCCS students.
• Provide W&M with a summary of research findings and actions taken based on data supplied by W&M on transfer student performance.
• Review this agreement with W&M officials every year and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
• VCCS will provide as an addendum to this agreement the names of those who will be responsible for all aspects of the articulation program at VCCS. Representing VCCS will be the VCCS Vice Chancellor for Academic Services and Research and the VCCS Assistant Vice Chancellor for Educational Programs and Instructional Technology.

Section VI
Responsibilities of the College of William and Mary

W&M will:
• Provide VCCS with course equivalent information regarding VCCS courses and W&M equivalent courses. An annual review will be conducted to insure that this information is shared with the Virginia Community College System on a timely basis.
• Disseminate accurate information to prospective transfer students regarding the general conditions of this articulation agreement. Those provisions include the conditions for guaranteed acceptance to W&M and notification that acceptance to the university does not guarantee acceptance to any particular major field of study.
• Provide academic advising services to students during the term prior to transfer to assist them in making a smooth transition from the VCCS to W&M.
• Notify the appropriate VCCS individual when situations arise that warrant VCCS faculty and W&M faculty interaction to address advising or curricular issues.
• Collaborate with VCCS to promote the articulation agreement among prospective and current VCCS students.
• Annually provide tracking data on transfer student performance at W&M, including credits presented and accepted in transfer, W&M courses attempted and completed, cumulative GPA, major, graduation date from W&M, and comparisons with native students.
• Review this agreement with VCCS officials every year and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution, as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
• W&M will provide as an addendum to this agreement the names of those who will be responsible for all aspects of the articulation program at W&M. Representing W&M will be the Dean of Undergraduate Studies in the Faculty of Arts and Sciences.

**Section VII**

**Responsibilities of the Student**

VCCS students who intend to transfer to W&M must:

• know and understand the requirements for a transfer-oriented associate degree, as well as degree requirements and the specific requirements for their intended major at W&M.
• review this agreement and the intended program of study at W&M and submit a *Letter of Intent*. The *Letter of Intent* should be signed after the student has completed at least 15 credit hours at the community college and at least one year before the student transfers to W&M.
• contact the transfer counselor at the appropriate community college for approval before initiating changes in his or her program of study.
• notify the transfer counselor at the appropriate community college if participation in the GAA is to be terminated.

**Section VIII**

**Effective Date**

This agreement will be reviewed annually but will remain in effect until terminated by either party upon written notice to the other party. Such notice should be given at least sixty days in advance of the anniversary date of signing. Students who entered under the agreement may take advantage of its terms for two years after termination becomes effective.

Signed April 2006
VCCS Courses Satisfying General Education Requirements
At the College of William and Mary
7/12/10

GER 1: Mathematics and Quantitative Reasoning
(one course)
MTH 146: INTRO TO ELEMENTARY STATISTICS
MTH 157: ELEMENTARY STATISTICS
MTH 173: CALC W/ANALY GEOM I
MTH 174: CALC W/ANALY GEOM II
MTH 175 and 176: CALC/1 VAR I – II (must take both courses)
MTH 213 and 214: ADV ENG TECH MATH (must take both courses)
MTH 240: STATISTICS
MTH 241 and 242: STATISTICS I, II (must take both courses)
MTH 270: APPLIED CALC I
MTH 271: APPLIED CALC I
MTH 272: APPLIED CALC II
MTH 273: CALCULUS I
MTH 274: CALCULUS II

GER 2: Natural Sciences
(one Physical Sciences course and one Biological Sciences course; one of the two courses must have an associated lab, designated with an asterisk below)
GER 2A: Physical Sciences
CHM 101: GENERAL CHEMISTRY I*
CHM 111: COLLEGE CHEMISTRY I*
CHM 126: COLL CHEM/ENGINEERS*
GEO 200: INTRO TO PHYS GEOG
GOL 105: PHYSICAL GEOLOGY*
GOL 110: EARTH SCIENCE*
NAS 130: ELEM OF ASTRONOMY*
NAS 131: ASTRONOMY I*
PHY 102: INTRO TO PHYSICS II*
PHY 122: PRINCIPLES OF PHYSICS II*
PHY 132: APPLIED PHYSICS II*
PHY 202: GEN COLLEGE PHYSICS II*
PHY 232: GEN UNIV PHYSICS II*
PHY 242: UNIVERSITY PHYSICS II*
GER 2B: Biological Sciences
BIO 101: GENERAL BIOLOGY I*
BIO 102: GENERAL BIOLOGY II*
BIO 106: LIFE SCIENCE
BIO 107: BIOL THE ENVIRON*
BIO 114: ORGANISMS
BIO 141: HUMAN ANATOMY/PHYS I*
DIT 121: NUTRITION I
DIT 125: CURR CONC/DIET/NUTRI
DIT 210: NUTRITION ASSESSMENT
HLT 138: PRIN OF NUTRITION
NAS 171: HUMAN ANAT/PHYS I*
PSY 200: PRINCIPLES OF PSYCHOLOGY
PSY 201: INTRO TO PSYCHOLOGY I
SOC 211: PRINC OF ANTHRO I

GER 3: Social Sciences (two courses)
ECO 201: PRIN OF ECON I - MACRO
ECO 202: PRIN OF ECON II - MICRO
HLT 200: HUMAN SEXUALITY
PLS 241: INTERNATL RELATIONS
PSY 165: PSYCHOLOGY OF HUMAN SEXUALITY
PSY 200: PRINCIPLES OF PSYCHOLOGY
PSY 202: INTRO TO PSYCHOLOGY II
PSY 215: ABNORMAL PSYCHOLOGY
PSY 230: DEV PSYCHOLOGY
PSY 231 and 232: LF SPN HUM DEV I+II (must take both courses to complete one GER 3)
SOC 201: INTRO TO SOCIOLOGY I
SOC 202: INTRO TO SOCIOLOGY II
SOC 265: SOCIAL PSYCHOLOGY
SOC 268: SOCIAL PROBLEMS

GER 4A: History and Culture in the European Tradition (two courses; courses designated with an asterisk also fulfill the GER 5 requirement)
ART 101: HIST/APPREC ART I*
ART 102: HIST/APPREC ART I*
ART 201: HISTORY OF ART I*
ART 202: HISTORY OF ART II*
HIS 101: HISTORY OF WEST CIV I
HIS 102: HISTORY OF WEST CIV II
HIS 121: UNITED STATES HISTORY I
HIS 122: UNITED STATES HISTORY II
HIS 141: AFRO-AMERICAN HISTORY I
HIS 142: AFRO-AMERICAN HISTORY I
HIS 243: HIST/ANCIENT WORLD I
HIS 244: HIST/ANCIENT WORLD II
MUS 121 and 122: MUSIC APPR I+II* (must take both courses to complete one GER 4A)
MUS 221 and 222: HIST OF MUSIC I and II (must take both courses to complete one GER 4A)
MUS 225: HIST OF JAZZ

GER 4B: History and Culture outside the European Tradition (one course; courses designated also fulfill another GER requirement)
HIS 111: HISTORY OF WORLD CIV I
HIS 203: HIST OF AFRICAN CIV
HIS 231: HIST OF LAT/AM CIV I
HIS 232: HIST OF LAT/AM CIV II
HIS 251: HIST OF MIDDLE EAST I
HIS 252: HIST OF MIDDLE EAST II
HIS 253: HISTORY OF ASIAN CIV I
HIS 254: HISTORY OF ASIAN CIV II
SOC 255: COMPARATIVE SOCIOLOGY
### GER4C: Cross-Cultural Perspectives (one course only if you do not take two GER 4A courses; choose 1 course or take a second GER4A or a second GER4B)

- HIS 112: HISTORY OF WORLD CIV II
- SOC 212: PRINCIPLES OF ANTHRO II
- SPA 206: SPANISH FOR HERITAGE SPEAKERS I
- SPA 233: INTRO SPANISH CIV & LIT I
- SPA 234: INTRO SPANISH CIV & LIT II

### GER 5: Literature and History of the Arts (one course)

- ART 101: HIST/APPREC ART I
- ART 102: HIST/APPREC ART II
- ART 201: HISTORY OF ART I
- ART 202: HISTORY OF ART II
- ENG 112: COLLEGE COMPOSITION II
- ENG 230: MYSTERY IN LIT. AND FILM
- ENG 236: INTRO TO THE SHORT STORY
- ENG 241: SURV OF AM LIT I
- ENG 243: SURV OF ENGLISH LIT I
- ENG 244: SURV OF ENGLISH LIT
- ENG 245: MAJOR ENGLISH WRIT
- ENG 246: MAJOR AMERICAN WRIT
- ENG 251: SURVEY OF WORLD LIT I
- ENG 252: SURVEY OF WORLD LIT II
- ENG 271 or 272: WKS/SHKSPARE
- ENG 273 or 274: WOMEN IN LITERATURE I, II
- GRE 202: INTER ANCIENT GREEK II
- HUM 259: GREEK MYTHOLOGY
- LAT 202: INTER LATIN II
- MUS 121 and 122: MUSIC APPR I+II (must take both courses to complete GER 5)
- MUS 125: AMERICAN MUSIC
- MUS 221 and MUS 222: HIST OF MUSIC I and II (must take both courses to complete one GER 5)
- MUS 225: THE HISTORY OF JAZZ
- SPD 231 or CST 231: HISTORY OF THEATRE I
- SPD 232 or CST 232: HISTORY OF THEATRE II

### GER6: Creative & Performing Arts (two credits)

- ART 131: FUND OF DESIGN I
- ART 132: FUND OF DESIGN II
- ART 134: 3-D DESIGN
- DAN 160: MODERN DANCE
- DAN 163 and 164: JAZZ I & II
- DAN 166: BALLET
- ENG 211 and 212: CREATIVE WRIT I & II
- ENG 215 and 216: CREATIVE WRIT FICT I & II
- ENG 217 and 218: CREATIVE WRIT POETRY I & II
- ENG 262: ADV. CREATIVE WRITING II
- MUS 131: CLASS VOICE I
- MUS 132: CLASS VOICE II
- MUS 136: APPLIED MUSIC-VOICE
- MUS 137: CHORUS
- MUS 138: SMALL VOCAL ENSEMBLE
- MUS 140: INTRO TO RECORDING TECHNIQUES
- MUS 141: CLASS PIANO I
- MUS 142: CLASS PIANO II
- MUS 145: APPL – KEYBRD
- MUS 148: ORCHESTRA
- MUS 149: BAND
- MUS 155: APPLIED MUSIC WOODWINDS
- MUS 157: SOUND STUDIO DESIGN
- MUS 158: RECORDING STUDIO ELECTRONICS
- MUS 159: IMPROV TECHNIQUES
- MUS 161: CLASS STRINGS I
- MUS 163: GUITAR THEO/PRAC I
- MUS 164: GUITAR THEO/PRAC II
- MUS 165: APPL MUSIC – STRINGS
- MUS 175: APPL MUSIC – BRASS
- MUS 185: APPL MUSIC – PERC
- MUS 213 and MUS 214: COMP I AND II
- MUS 227: EDITING
- MUS 231: ADV CLASS VOICE I
- MUS 232 ADV CLASS VOICE II
- MUS 235: ADV RECORDING TECHNIQUES
- MUS 236: ADV APL MUSIC/VOICE
- MUS 237: CHORUS
- MUS 238: SMALL VOCAL ENSEMBLE
- MUS 241: ADV CLASS PIANO I
- MUS 242: ADV CLASS PIANO II
- MUS 245: ADV APPL MUSIC – KEYBOARD
- MUS 248: ORCHESTRA
- MUS 249: BAND
- MUS 255: ADV APPL MUS – WOODWINDS
- MUS 259: ADV IMPROV TECH
- MUS 265: ADV APPL MUSIC – STRINGS
- MUS 275: ADV APPL MUSIC – BRASS
- MUS 285: ADV APPL MUSIC – PERC
- PED 160: MODERN DANCE
- PED 163: JAZZ I
- PED 164: JAZZ II
- PED 166: BALLET
- SPD or CST 100: PRIN PUBLIC SPEAKING
- SPD or CST 130: INTRO TO THEA
- SPD or CST 131: ACTING I
- SPD or CST 200: ADV PUBLIC SPEAKING
- SPD or CST 245: BASIC LIGHTING

### GER 7: Philosophical, Religious & Social Thought (one course)

- PHI 101 and 102: INTRO TO PHI I & II
- PHI 115: PRACTICAL REASONING
- PHI 220: ETHICS
- PHI 225: SEL PROB/APPL ETHICS
- PHI 276: WOMEN/WEST PHIL
LETTER OF INTENT TO TRANSFER TO
THE COLLEGE OF WILLIAM AND MARY

Fill in the information requested on the front and back of this form, sign and date, and obtain the signature of the authorized officer at your community college.

Student Name: ________________________________    SSN: ________________________
Community College: _____________________________________________________
Student ID#: _____________________   Sex: __ M __ F     Date of Birth ________________
Address: ____________________________________________________________________
____________________________________________________________________
Phone: (home) __________________________   (work or cell) ________________________
E-mail: ____________________________________

As evidence of my interest in and intent to transfer to The College of William and Mary (W&M), and in accordance with the provisions of an articulation agreement between W&M and the Virginia Community College System (VCCS), I am submitting this form after the completion of a minimum of 15 credit hours of coursework. This coursework must have been taken at a VCCS institution since graduation from high school and apply toward a transfer-oriented associate degree.

Upon completion of the ________________________________ (degree program title) at ________________________________ (name of community college), if I have met the requirements for admission outlined in the articulation agreement, I intend to enter W&M in the _____ fall _____ spring semester of ________ (year) to pursue a major in ____________________. As stipulated in the agreement, I must remain continuously enrolled at the above mentioned community college until receipt of my associate degree. I may defer matriculation for a period of up to two years following receipt of the associate degree but understand that I will be subject to W&M’s capacity to register new transfer students in their desired term of enrollment. If I have not met the requirements outlined in the articulation agreement, I may apply for admission through the normal application process.

By signing this form, I certify that the above information is truthful. I also give permission to both W&M and the above community college to release information to one another concerning my academic performance, as well as to report any violations of judicial and honor regulations.

This contract will be held on file both at the VCCS institution and W&M.

______________________________   ___________________________
Student Signature      Date

______________________________   ___________________________
Vice President of Student Success      Date
ATTACH TO THIS AGREEMENT AN OFFICIAL COPY
OF YOUR MOST RECENT COMMUNITY COLLEGE TRANSCRIPT
Ethnic Background: (This information is voluntary and allows the College to comply with the reporting requirements of the State Council for Higher Education in Virginia.)

- American Indian or Alaska Native
- Asian or Pacific Islander
- Black (non-Hispanic)
- Hispanic
- White (non-Hispanic)

Citizenship:

- U.S. Citizen
- Dual U.S. Citizen
- Non-U.S. Citizen

Citizenship and visa type: ________________________________

- U.S. Permanent Resident

Please complete the following:

Are you a graduate of an accredited high school? ____ Yes ____ No

Do you intend to apply for Virginia in-state tuition privileges at William & Mary?

- Yes ____ No

Have you ever been convicted of a felony? ____ Yes ____ No

If so, please explain the charges and sentence received, date of conviction, and any pertinent circumstances you wish us to consider.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Please note that your letter of intent must be returned to the College well in advance of your desired date of entry. All students wishing to enroll at the College during the fall semester must complete and return their letter of intent by September 1 of the preceding year. All students wishing to enroll during the spring semester must complete and return their letter of intent by January 1 of the preceding year.

Remit to:
Office of Undergraduate Admission
Attention: Wendy Livingston
PO Box 8795
Williamsburg, VA 23187-8795