Articulation Agreement Between
Lord Fairfax Community College
And
Virginia International University

Introduction

Virginia International University and Lord Fairfax Community College recognize the need and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. Therefore, Virginia International University (VIU) and Lord Fairfax Community College (LFCC) enter into this guaranteed admission agreement in an effort to ensure and expand educational opportunities for students, and to make full resources of both institutions available to the students. This agreement is for the purpose of articulating policies and procedures governing the matriculation of LFCC graduates holding the Associate of Arts, Associate of Science, or the Associate of Arts and Sciences Degree into the bachelor degree programs offered at VIU.

A. Student Eligibility and Admission Requirements

1. A student who has met the criteria for the VIU-LFCC Guaranteed Admission Agreement and has completed the AA, AS or AA&S as outlined in the LFCC catalog and has met the requirements listed below, qualifies for guaranteed admission into the bachelor degree programs offered at VIU.
   a. The student has earned a minimum curriculum grade point average of 2.0 on a 4.0 scale.
   b. The student has earned a grade of C or better in their chosen bachelor degree program related courses. Students earning a grade of lower than C may be required to repeat the course at VIU in order to have met all general education requirements.

2. A student must complete the minimum number of semester hours (120-122) following the current VIU catalog to be awarded a bachelor degree.

B. Student Status and Course Credit

1. Qualifying LFCC students are guaranteed admission to VIU’s bachelor degree programs with junior standing.

2. LFCC students entering VIU under the conditions of this agreement will be considered to have satisfied VIU's general education requirement and will receive credit for 60 hours of total transfer credits.

3. LFCC students who do not meet the admission requirements as stated in section "A" may still declare a program major but they will not enter VIU with junior standing. Consequently they may not be able to complete degree requirements in four semesters.

4. Students admitted to VIU from LFCC will be eligible for any available scholarships based on academic performance and treated on an equal basis with other currently enrolling students.
C. **Institution Responsibilities**

VIU and LFCC agree to meet annually to review this agreement. Each institution will designate an individual to serve as liaison for the purpose of monitoring this agreement. Each institution agrees to provide updated catalogs annually to the other upon their availability. LFCC agrees to disseminate information regarding this articulation agreement to all students applying for graduation and/or to provide contact information on these students to VIU.

D. **Amendments and Term of Effect**

1. This agreement may be amended, as needed for specific program articulation without affecting the currency of the master agreement. All course-by-course transfer guides may be amended as needed.

2. This master agreement will go into effect for those LFCC students entering VIU in Fall 2010 and remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice will be effective only if given 180 days prior to the intended date of termination. In the event that this agreement is terminated, the terms of the agreement contained herein will remain in effect for a minimum of three years.

E. **Equal Opportunity Compliance**

VIU and LFCC agree not to discriminate against any person on the basis of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity and expression, family responsibilities, political affiliation, disability, source of income, place of residence or business and veteran status.
STUDENT INFORMATION

Student Application #: ____________________________

Last Name: ____________________________ First & Middle Name: ____________________________

Address:

____________________________________________________________________________________

Street          City          State          Zip

Home Phone No.: (_____) _______ - __________   Cell Phone No.: (_____) _______ - __________

E-mail:__________________________________________ SSN:_____________________________

PROGRAM INFORMATION

Mark your intended program(s) of study:

☐ MBA       ☐ MCS       ☐ MIS       ☐ MA in TESOL       ☐ TESOL Cert

☐ Pre MBA    ☐ Pre MCS    ☐ Pre MIS    ☐ BBA       ☐ BCS

☐ Int’l Buss Cert    ☐ Medical Admin Cert    ☐ SBM Cert    ☐ IT Specialist Cert

☐ ESL       ☐ Combination

Program Semester Start Date: _________________________

Select one:
I am a:        ☐ Full-Time       ☐ Part-Time       student.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it in its entirety or if it contains any blank spaces.
2. This agreement is binding only when both sides are signed, and dated by the VIU authorized official or the admissions officer at VIU’s principal place of business in Fairfax, Virginia. Read both sides before signing.
3. You are entitled to an exact copy of this agreement and any disclosure pages you sign.
4. This agreement and the academic catalog constitute the entire agreement between the student and VIU.
5. VIU reserves the right to cancel and/or reschedule the program start date.
6. VIU does not guarantee the transferability of credits to any college, university, or institution. Any decision on the comparability, appropriateness, and applicability of credits and whether they should be accepted is solely the decision of the accepting school.

_________ Student initials
STUDENT ACKNOWLEDGEMENTS

1. If you plan to transfer credit that you have earned from your previous school(s), the following transfer policy will apply:

   (a) Courses to be transferred must be similar to VIU courses.
   (b) Each course should be a credit course.
   (c) The course grade must be a B or higher for graduate programs or a grade of C or higher for undergraduate programs.
   (d) The student must submit course descriptions or syllabi if requested.
   (e) The maximum number of transferable credits is 18 for graduate programs and 60 for undergraduate programs.

Further, I acknowledge that VIU will not accept credits from non-accredited institutions or institutions that have accreditations which are not recognized by the U.S. Department of Education and/or the Council for Higher Education Accreditation (CHEA) or equivalent entity in the country where the institution is located.

_______ Student initials

2. I understand that course attendance at VIU is mandatory, and that unexcused absences for any reason may negatively affect the student’s final course grade. Under faculty discretion, unexcused absences in excess of 25% of total class and lab time may result in failure of the course.

_______ Student initials

3. I understand that in order for me to apply for Curricular Practical Training (CPT) I must be enrolled in an academic program at least for one academic year. Classes taken during the summer are not considered as part of the academic year. I further acknowledge that I must receive approval from the academic school dean as well as the International Student Advisor prior to my CPT request approval.

_______ Student initials

AGREEMENT ACCEPTANCE

I, the undersigned, have read and understand this agreement. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements. The agreement may not be modified without the written agreement of the student and the VIU official.

My signature below signifies that I have read and understand all aspects of this agreement and recognize my responsibilities in regard to this agreement.

__________________________________________________ ___________________
Signature of Student                          Date

__________________________________________________ ___________________
Signature of VIU Official                  Date