

**TRANSFER AGREEMENT WITH GUARANTEED ADMISSION  
BETWEEN  
OLD DOMINION UNIVERSITY  
AND  
THE VIRGINIA COMMUNITY COLLEGE SYSTEM**

In accordance with the Virginia State Policy on Transfer, the Virginia Community College System (VCCS) and Old Dominion University (ODU) recognize the need and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. This is true whether students begin their pursuit of the baccalaureate degree through a college transfer associate degree program or a corresponding applied associate degree program in a technical or professional field.

Recognizing that many students engage in education as a life-long learning process, the VCCS and ODU enter into this agreement to provide a transfer track to a baccalaureate degree for all community college students, regardless of their initial curriculum choice. VCCS students who do not meet the requirements described herein are encouraged to apply and may be considered for admission under the regular admission procedures of the University.

This agreement supersedes all previous agreements between ODU and the VCCS or its individual institutions signed prior to September 28, 2009. It does not nullify individual program to program agreements articulated since this date.

**Section I  
Definitions**

"GAA student" refers to a student who graduates from a Virginia community college with an Associate of Arts, Associate of Science, Associate of Arts & Sciences degree, or an articulated Associate of Applied Arts or Associate of Applied Science with transfer General Education Courses and a cumulative grade point average (GPA) of 2.5 or higher on a four-point scale.

"Transfer-oriented associate degrees" refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer guidelines (see website at <http://www.schev.edu/Students/GeneralstudiesWebText.pdf>)

"Articulated applied associate degrees" refers to VCCS Associate of Applied Science and Associate of Applied Arts degrees that have been specifically developed with corresponding baccalaureate technical and professional degrees offered by ODU. A list of articulated individual program agreements can be found at <http://uc.odu.edu/advising/transfer/>

"Transferable credits" refers to credits taken at a VCCS institution that are applicable to a baccalaureate degree program a grade of C or better must be earned to transfer the credits to ODU

"Transfer General Education Courses" refers to a package of courses included in the Associate of Applied Science or Arts program agreements with each VCCS institution and includes 35 credit hours selected from coursework in Table 1.

## Section II

### Guidelines for Guaranteed Admission Agreement (GAA)

Upon receipt by ODU of completed application materials, GAA students are guaranteed admission to ODU and may expect the following:

1. ODU guarantees admission only to those GAA students who completed a transfer-oriented or articulated applied associate degree and meet all eligibility requirements of the articulation agreement for admission into the corresponding baccalaureate degree program. Acceptance in some degree programs at ODU is competitive; thus guaranteed admission into ODU does not imply admission to these programs without further acceptance by the program or department offering the program. GAA students will be considered on the same basis as native students for admission to competitive programs.
2. ODU will guarantee the acceptance of all transferable credits earned from the transfer-oriented (see *Section III, Option 1*) or articulated applied associate degree program (see *Section III, Option 2*) and grant the student junior standing. Students must have completed a minimum of 45 credits at a VCCS institution. No distinction will be made by ODU regarding college courses applicable to the eligible associate degree that are taken through dual enrollment or earned through military coursework completed under a Service-members' Opportunity Colleges (SOC) agreement, or transferred from a regionally accredited college or university. Credit for knowledge and skills gained through experiential learning or other non-collegiate instruction, International Baccalaureate, Advanced Placement, Cambridge Advanced (A/AS Level) programs, CLEP, or DANTES testing programs, will be accepted according to ODU policies in effect at the time of application for admission to ODU.
3. GAA students may transfer up to 90 transferable credits from the community college toward the baccalaureate degree.
4. GAA students with a cumulative GPA of 3.8 or better may apply for admission to the ODU Honors College. To graduate from the ODU Honors College, students are required to have completed at least 10 units of honors credit from a menu of options.
5. Admission under this articulation agreement is contingent upon receipt of a final official transcript documenting degree completion with a minimum 2.5 cumulative grade point average.

#### ***Eligibility***

To be eligible for participation in the GAA, students must:

1. Submit a Letter of Intent to Transfer ([http://ww2.odu.edu/forms\\_admin/viewform.php?formid=7157](http://ww2.odu.edu/forms_admin/viewform.php?formid=7157)) after completion of at least 15 transferable credits and a minimum 2.50 cumulative grade point average, but before 90 days prior to graduation from a VCCS institution.
2. Graduate with a minimum of a 2.5 cumulative GPA (as computed under VCCS policy) in a transfer-oriented or articulated applied associate degree program with Transfer General Education Courses from a Virginia community college.
3. Enroll at ODU within one year of completing the transfer-oriented or articulated applied associate degree with the Transfer General Education Courses outlined in the program agreement.
4. Earn a grade of "C" or higher in each community college course applicable to the transfer-oriented or articulated applied associate degree program.

Students who were previously enrolled at ODU and transferred back to a VCCS college to complete the transfer-oriented associate degree are eligible for participation in the GAA.

### ***Graduation from ODU***

1. GAA students must follow the approved curriculum outlines of all transfer-oriented and articulated applied degree program agreements as agreed to by the VCCS and ODU and posted to the ODU Transfer Student Website.
2. GAA students will be required to meet graduation requirements as stated in the ODU catalog in effect at the date of submission of the Letter of Intent to Transfer to ODU (unless changes to the curriculum are required to meet state and/or national accreditation guidelines).
3. Consistent with requirements for native students, GAA students who do not complete the bachelor's degree within six years of the date of submission of the Letter of Intent to Transfer must choose to graduate under the requirements listed in any subsequent ODU catalog in effect within the six year period preceding the date of graduation from ODU.

VCCS students who do not meet the GAA eligibility requirements listed above are eligible to apply for admission to ODU but will not be guaranteed admission under this agreement. Coursework completed through the VCCS will be evaluated on an individual basis in accordance with the State Policy on Transfer.

### **Section III Approved VCCS Degrees for GAA**

#### ***Option 1: Transfer-Oriented Degrees***

1. Completion of the transfer-oriented degree program will guarantee completion of the ODU lower-level general education component of the undergraduate curriculum but may not fulfill specific departmental requirements or prerequisites needed for the major. Therefore, GAA students may need to take additional lower-level courses after transferring to ODU.
2. ODU cannot guarantee that students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation. ODU will inform the student in writing at the time of enrollment at ODU if there are additional course requirements beyond the 120 minimum semester hours needed for graduation.

#### ***Option 2: Articulated Applied Associate Degrees***

1. A minimum of 50 credits in articulated technical and related major courses and up to a maximum of 35 Transfer General Education Credits will be applied to the corresponding baccalaureate technical and professional degree program at ODU. However, ODU cannot guarantee that students will be able to complete all requirements for graduation within the 12G credit minimum required for graduation. ODU will inform the student in writing at the time of enrollment at ODU if there are additional course requirements beyond the 120 minimum semester hours needed for graduation.
2. Completion of the articulated applied associate degree and the specific Transfer General Education Courses outlined in the program agreement will guarantee completion of the lower level general education component of the undergraduate curriculum but may not fulfill all specific department requirements or prerequisites needed for the major.

**Table 1: Transfer General Education Courses for Articulated Associate of Applied Science degrees**

<b>ODU Skills and Ways of Knowing</b>	<b>VCCS Equivalent</b>	<b>Credit Hours</b>
<b>English Composition</b>	ENG 111 and 112, 210, 115, or 131	6 credits
<b>Oral Communication Skills</b>	CST 100, 105, or 110	3 credits
<b>Mathematical Skills</b>	MTH 122, 152, 163, 164, 166, 182 or MTH 146, 157, 240, 241, or 242	3 credits
<b>Literature Way of Knowing</b>	ENG 236, 237, 241, 242, 243, 244, 245, 246, 251, 252, 253, 254, 255, 256, 257, or 268	3 credits
<b>Human Creativity Way of Knowing</b>	ART 100, 111, or 112, CST 130, 141, 142, 151, 152, or 250 ART 101, 102, 103, 104, 105, 106, 133, 150, 201, 202 HUM 100, 201, 202, 260, MUS 121 or 122 or 125, or CST 231 or 232, ART 113, 114	3 credits
<b>Philosophy and Ethics Way of Knowing</b>	PHI 100, 101, or 102; PHI 111, 112, or 115; PHI 220, 225, or 226; REL 230, 231, 232, or 237, PHI 260; PHI 200, 211, 212, 227, 228, 265, or 276	3 credits
<b>Interpreting the Past Way of Knowing</b>	HIS 101 or 102; HIS 111 or 112; HIS 253 or 254; HIS 231 or 232; HIS 121 or 122; HIS 203 or 204	3 credits
<b>Human Behavior Way of Knowing</b>	HUM 220, SOC 210, 211, 212; ADJ 107, 201, or SOC 236; ECO 120, 201, 202; GEO 210, 200; PLS 241, 242, 130, 135, 211, or 212, PLS 140; PSY 200, 201, or 202; PSY 230, 231, 232, or 235; SOC 200, 201, or 202; SSC 210, HUM 210; SOC 220 or 255, PLS 120	3 credits
<b>Nature of Science Way of Knowing</b>	BIO 101 and 102; CHM 101 or 121; CHM 102 or 122, CHM 111 and 112; GOL 110; GOL 111 and 112; GOL 105 and 106; PHY 100 or 101 and 102, PHY 111 and 112 or 201 and 202; NAS 131 and 132; PHY 231 and 232 or 241 and 242; NAS 101, 102, 110, 111, 112, 120, 125, or 130, PHY 130, SCT 111, 112	8 credits

**Section IV  
Benefits to Virginia Community College Students**

1. To learn more, Virginia community college students should contact their academic advisor or counselor. Students will then be referred to the ODU Transfer contact (<http://uc.odu.edu/advising/transfer/>), who can direct them to ODU departmental advisors for advice and information on meeting requirements for various ODU majors.
2. GAA students will receive continuous communication regarding programs and activities through an e-newsletter produced by ODU's Advising and Transfer Programs department.
3. GAA students who have met all requirements for admission under the GAA will be eligible to participate in selected ODU events prior to enrollment at ODU. Information concerning these events will be provided to eligible VCCS students.
4. Upon receipt of the Letter of Intent to Transfer ([http://ww2.odu.edu/forms\\_admin/viewform.php?formid=7157](http://ww2.odu.edu/forms_admin/viewform.php?formid=7157)), GAA students in Associate of Applied Science degrees articulated to ODU baccalaureate degrees will be provided a degree plan outlining specific requirements for the articulated applied associate degree with the Transfer General Education Courses. The degree plan guarantees acceptance of the transferable courses outlined for those in which grades of C or better are earned. It also includes the remaining requirements to be taken at ODU to earn the baccalaureate degree.

## ***Responsibilities***

### GAA students will:

1. Complete the preadmission process to include (a) submission of the online Letter of Intent to Transfer ([http://ww2.odu.edu/forms\\_admin/viewform.php?formid=7157](http://ww2.odu.edu/forms_admin/viewform.php?formid=7157)) to ODU after earning a minimum of 15 transferable credits and 90 days prior to completion of the transferable associate degree or articulated applied associate degree with the Transfer General Education Courses; and (b) earn a 2.5 cumulative grade point average toward the transfer-oriented degree or articulated applied associate degree.
2. Follow all ODU application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.  
<http://www.odu.edu/admission/undergraduate/transfer>

### The community college will:

1. Advise students regarding courses needed to complete the transfer-oriented degree or articulated applied associate degree with the Transfer General Education Courses.
2. Make available information about ODU, the GAA, and the Letter of intent to Transfer process to prospective transfer students enrolled in eligible associate degree programs.

### ODU will:

1. Consider GAA students who enroll at ODU on the same basis as native students for admission to competitive programs, registration, financial aid, new student scholarships, parking and any other opportunities open to native students with junior standing.
2. Invite students to apply for admission upon receipt of the Letter of Intent to Transfer and advise them regarding courses needed to complete the baccalaureate degree.
3. Provide each student who submits a Letter of Intent to Transfer with a degree plan to assist with meeting transfer-oriented degree or articulated applied associate degree with Transfer General Education Courses and baccalaureate degree requirements.
4. Send continuous communication regarding programs and activities through an e-newsletter produced by ODU's Advising and Transfer Programs department.
5. Provide tracking data on performance of transfer students at ODU, including credits presented and accepted in transfer, ODU courses attempted and completed, cumulative GPA, major, graduation date from ODU, and comparisons with native students. The specific data elements of the report will be determined by Institutional Research staffs from the VCCS and ODU and provided by July 1 of each year.

**Section V**  
**Administration of Agreement**

The ODU official responsible for all ODU aspects of the GAA and Letter of Intent to Transfer is the Vice President for Student Engagement and Enrollment Services or his/her designee. The ODU official responsible for the negotiation and approval of program articulation agreements is the Provost and Vice President for Academic Affairs or his/her designee. The VCCS official responsible for all VCCS aspects of the GAA is the Vice Chancellor for Academic Services and Research or his/her designee, in consultation with the Articulation Subcommittee of the VCCS Academic and Student Affairs Council.

ODU and the VCCS will review this agreement every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.

The GAA will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

The VCCS and ODU will promptly communicate any curriculum changes or admissions requirements that affect this agreement through the institutions' Offices of Academic Affairs or Chief Transfer Officers.

This Transfer Agreement will remain in effect until modified by mutual agreement between the VCCS Chancellor and President of ODU.

The effective date of this agreement is the date it is signed by the President of ODU and the Chancellor of the VCCS.

John R. Broderick, President  
Old Dominion University  
Date: 10/22/12

Glenn DuBois, Chancellor  
Virginia Community College System  
Date: 10/23/12

Approved as to form:  
Office of University Counsel

**ADDENDUM TO GUARANTEED ADMISSION AGREEMENT  
VIRGINIA COMMUNITY COLLEGE SYSTEM  
AND  
OLD DOMINION UNIVERSITY  
Effective Spring 2013**

No distinction will be made by Old Dominion University (ODU) regarding college courses applicable to the transfer associate degree that are taken through dual enrollment arrangements with high schools. Completion of the transferable associate degree or articulated applied associate degree through dual enrollment will not preclude the student from eligibility under this agreement.

Students entering under the terms of this agreement:

- must submit a Letter of Intent to Transfer to ODU under the Guaranteed Admission Agreement upon completion of 15 credit hours at or through a VCCS institution
- must meet the on-line application filing dates as a freshman applicant, based upon the year of high school graduation
- must submit all requirements for freshman admission as well as college transcripts
- will be offered the option to receive on-campus housing and compete for academic scholarships
- must attend the orientation program designed for freshmen students

Students' academic coursework earned through the VCCS will be posted to the ODU transcript upon admission, in the same manner as other transfer students who have signed the letter of intent to transfer. Under this agreement students will satisfy all lower division general education requirements provided the students have met all the criteria and course requirements outlined in the individual major/program agreements under the VCCS-ODU Guaranteed Admission Agreement. In some instances, students may be required to complete additional departmental or prerequisite courses for the selected major. Students who sign the Letter of Intent to Transfer but are not eligible for admission under the terms of this agreement will be evaluated on both freshman requirements and transfer credentials.

Glenn DuBois, Chancellor  
Virginia Community College System  
Date: 2-5-13

John R. Broderick, President  
Old Dominion University  
Date: 2-11-13

Approved as to form:  
Office of University Counsel