A TRANSFER PLANNING ROAD MAP

Step 1. KNOW WHERE YOU ARE
My curriculum at Lord Fairfax: ________________________________
My faculty advisor is: ________________________________
My college major when I transfer will be: ____________________

STEP 2. PLAN YOUR ROUTE
I have worked with my faculty advisor at Lord Fairfax on:
_______ Advisability of completing entire associate degree before transfer vs. transfer of certain courses only
_______ My LFCC curriculum and registration EACH SEMESTER
_______ Transferability of courses I am taking and appropriate electives

Step 3. KNOW WHERE YOU WANT TO GO
Colleges I am considering:

____________________________________________________________
Application Deadline: _____________ Tuition: __________

____________________________________________________________
Application Deadline: _____________ Tuition: __________

____________________________________________________________
Application Deadline: _____________ Tuition: __________

____________________________________________________________
Application Deadline: _____________ Tuition: __________
STEP 4. COMPARE EACH DESTINATION
For each college I have:
_____ Reviewed the college website
_____ Contacted the chief transfer officer
_____ Contacted the department advisor for my major
_____ Verified which courses are required for my major
_____ Obtained information on financial aid and scholarships
_____ Obtained housing information
_____ Visited the campus

Step 5. MAKE YOUR DECISION AND BOOK YOUR RESERVATIONS
For each college I am applying to I have:
_____ Completed the application
_____ Paid any fees
_____ Sent official transcripts from LFCC, other colleges attended, and high school if needed
_____ Sent SAT or ACT scores if needed
_____ Sent recommendation letters if needed
_____ Sent essay or personal statement if needed
_____ Sent all other required documents (check for requirement of Virginia In-State tuition form)
_____ Verified that my application is COMPLETE with the admissions office

Step 6. PREPARE FOR DETOURS
If I have not heard from the college by the decision date, I have:
_____ Called the Admissions office to check on my status
_____ Sought the help of my LFCC transfer counselor and faculty advisor to explore alternatives if denied admission

Step 7. CONFIRM YOUR RESERVATION
I have:
_____ Been admitted and completed all required fees and paperwork
_____ Secured housing if needed
_____ Contacted financial aid to verify any grants, scholarships or loans

Step 8. PACK YOUR BAGS AND ENJOY THE RIDE!