**Tech Prep**

LFCC has a consortium of members representing each of the public school divisions in the service region, College representatives, and business and industry representatives. Tech Prep is incorporated in the Career Pathways initiative. All high school counselors are provided with a Career Pathways information that details College programs of study and transition from high school. College credit is available through the dual enrollment program.

**Distance Learning**

Distance learning refers to credit-granting education or training courses delivered to remote (off-campus) locations via audio, video (live or pre-recorded) or computer technologies, such as the Internet that include both synchronous and asynchronous instruction.

While distance learning takes a wide variety of forms, all distance learning is characterized by both of the following:

1. separation of place and/or time between instructor and learner, among learners and/or between learners and learning resources
2. interaction between the learner and the instructor, among learners and/or between learners and learning resources conducted through one or more media

At LFCC, courses conducted exclusively on-campus, in person, are not included in this definition. Courses conducted exclusively via written correspondence are also not included. Distance learning does not include courses for which the instructor travels to a remote site to deliver instruction in person. Distance learning may include a small amount of on-campus courses or lab work, on-campus exams or occasional campus visits.

LFCC distance learning courses and programs are available through videoconferencing, CD-ROM/DVD and the Internet (via synchronous and asynchronous applications).

Interactive video-based courses (two-way video and audio) may be received at LFCC’s Fauquier and Middletown Campuses, the Luray-Page County Center and selected high schools throughout the region. Students interact with instructors via two-way video and audio conferencing technologies.

Courses taught through the use of CD-ROM/DVD and the Internet offer the most flexibility for students who travel or work different shifts. Students participating in these classes interact with instructors and other students through telephone, e-mail and various course management system tools, including electronic discussion boards and chat rooms.

**Office of Workforce Solutions and Continuing Education**

LFCC’s Office of Workforce Solutions and Continuing Education assists new businesses and entrepreneurs and addresses their training and educational needs. Customized and technical training, apprenticeship related instruction, Work Keys profiles and assessments, on-site computer training, computer-based training (CBT), small business assistance and pre-employment assessment are some of the many services provided. The coordinators of business and industry training, Small Business Development Centers and work-based learning, along with the assistant vice president of workforce