Lord Fairfax Community College Bookstore
Financial Aid Textbook Ship Form

(Please Print Legibly)

First Name___________________________   Last Name______________________________________

Shipping Street Address (NO PO BOX)____________________________________________________

City_______________________________  State_______________________  Zip Code______________

Phone # (____) ______-________  E-mail address____________________________________________

Student EMPL ID #________________________

Do you want optional books recommended by your instructor included in this order?  (Example: Study Guides, Solution manuals, CD companion guides, etc.)

Circle One:    Yes, I want recommended titles.          No, I only want required titles.

Used books will be pulled first unless you check here for new only. ______

Class schedule including Course and section numbers must accompany this form.
Please mark through any class for which you DO NOT want books shipped.

Student must have valid EMPL ID # to charge books to their financial aid account. Some textbooks may not be available at the time this form is received. The bookstore will automatically ship any back-ordered books as soon as they arrive. Financial Aid students may also purchase basic school supplies during the charge period by visiting any LFCC campus bookstore.

The last day for Financial Aid purchases and refunds for the Fall 2009 semester is September 9, 2009.

Disclaimer

Your signature on this form authorizes Lord Fairfax Comm. College Bookstore to ship all required (and recommended if noted) textbooks designated by the class schedule submitted. Any changes (add/drop) to the schedule that take place after the form is submitted and require refunds or additional purchases, will become the responsibility of the student, and must take place at the campus bookstore. The bookstore cannot add to or cancel any part of this order once the form is submitted. All textbooks will ship as soon as they are available once the financial aid charge period begins on August 10, 2009. LFCC Bookstore is authorized to charge all shipping fees to your financial aid account.

I understand and approve the above.

Signature___________________________________________________    Date_____________________