

Lord Fairfax Community College and James Madison University
Partners in Higher Education
Guaranteed Admission Agreement

Directions for Lord Fairfax Community College students in Associate in Arts and Sciences degree programs who intend to take advantage of the Guaranteed Admission Agreement with James Madison University

1. When you have finished 45 or more credits in a Lord Fairfax Community College Associate in Arts and Sciences degree program, it is your responsibility to obtain a **Student Letter of Intent** form from the Vice President of Instruction and Student Services. This form, when completed, formally indicates that you wish to enroll at James Madison University after graduating from Lord Fairfax Community College.
2. After filling out the **Student Letter of Intent** form, sign it, and return it to the Vice President of Instruction and Student Services for signature purposes and copies. When you complete your application for admission to James Madison University, send your copy of the **Student Letter of Intent** form in with your completed application to the Office of Admission at James Madison University. The deadline for summer transfer admission is typically January 15. The deadline for fall transfer admission at James Madison University is typically March 1. The deadline for spring transfer student admission is October 15. (Spring admission is contingent on space availability.) More specific information can be obtained directly from JMU.
3. In order for the agreement to apply, you must meet each of the following requirements:
 - You must be enrolled in a Lord Fairfax Community College Associate in Arts and Sciences degree program.
 - You must complete a **Student Letter of Intent** form after completing 45 credits at LFCC and before applying for admission to James Madison University.
 - You must include a signed **Student Letter of Intent** form with your application for admission to James Madison University.
 - After completing the **Letter of Intent**, you must complete all requirements for graduation at Lord Fairfax Community College AND you must graduate with a minimum cumulative grade point average of 3.0. Cumulative grade point averages include all courses taken at Lord Fairfax Community College. Grades from courses taken at other colleges do not apply to your LFCC cumulative grade point average.



Student Letter of Intent Form for Admission to James Madison University

To submit the letter of intent, you must have completed 45 credit hours towards your Associate of Arts and Science degree with a 3.0 GPA.

Name: _____

Local Address: _____

City: _____

State: _____

Zip Code: _____

Local Phone #: _____

LFCC EMPLID: _____

Social Security number: _____

Attention, James Madison University Office of Admission: *I certify that I intend to transfer to James Madison University and enroll in the _____ semester. My intended major is: _____*

My signature below indicates that I understand and agree to the following requirements in order to be eligible for the GAA between LFCC and JMU:

- *I must graduate from the LFCC AA&S Program with a **minimum cumulative GPA of 3.0 on a four-point scale,***
- *and that I intend to enroll in the semester indicated above. My enrollment may not be deferred once I have been accepted by JMU under the GAA.*
- *If I change my mind about my intended major after mailing my application with this Letter of Intent, I must notify JMU Admissions in writing.*
- *I further certify that I have never applied to JMU under the GAA previously.*
- *I understand that admission to JMU does not imply acceptance into any particular major at JMU. Some majors are competitive and have specific academic requirements to be eligible for admission to the major.*

Student Signature: _____ Date: _____

For Office Use Only

Student's Cumulative Lord Fairfax Community College GPA after 45 credits completed: _____

VP of Student Success Signature: _____ Date: _____

THIS LETTER OF INTENT IS NOT VALID WITHOUT THE OFFICIAL LFCC SEAL.